

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

Please approve the following for submission for funding at the School Board Meeting of:
May 21, 2013.

C. Title of Project: Renewal of Agreement with Department of Children and Families
for the Pinellas Refugee Education Program (PREP)

If this is a contractual agreement requiring bids or formal quotes, the director of
purchasing has authorized this agreement according to purchasing requirements.

___ The "**Checklist for Contractual Agreements**" form has been signed by the
Project Manager and the Director of Purchasing, and submitted to the Director of
Special Projects.

___X___ N/A

Amount of Project: \$ 1,008,000.00

Status of Project:

New: Renewal: X Amendment:

If Amendment:

Additional Funds: Reduced Funds: Time Extension: Other:

Fund Source:

State: Federal: X Other:

Length of Project: 24 Months

Starting Date: Aug. 1, 2013 Ending Date: July 31, 2015

Strategic Direction(s): Student Achievement; Student Services

Program Description: The renewal of the agreement with the Department of Children and Families, Office of Refugee Services will continue implementation of a comprehensive education and training program for refugees and entrants in Pinellas County. The primary goal of this program is to promote economic self-sufficiency and to contribute to effective resettlement for eligible refugee/entrants. Funds are used to cover the costs of training and education for eligible students enrolled in district ESOL, AGE/GED, and vocational training classes for the target population. Funds are also used to provide marketing, case management, and support services.

Rationale: PREP is funded by the U.S. Department of Children and Families to work in concert with the U.S. Department of State and four local resettlement agencies (Catholic Charities,

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Lutheran Services of Florida, Gulf Coast Jewish Family Services, and Coptic Orthodox Charities) to provide newly arriving refugees, asylees, and parolees with a variety services. PREP's main mission is to assist clients in achieving English literacy, career and technical training, and securing gainful employment with the ultimate aim towards self-sufficiency. There is no cost to PCS, and the program is vital to the success of refugees.

Usage in other districts: Yes X No

Visits by PCS Staff: Date: April 18, 2013 Person: Arlene Corbin, Director

Students to be served/Target Audience: Refugees, Asylum applicants of all nationalities; Cuban/Haitian entrants; Amerasians; Certified Victims of Human Trafficking; lawful permanent residents who adjusted from prior refugee, entrant or asylum status and special immigrants of Iraqi or Afghan nationality, who have been in the United States for sixty months or fewer.

Performance Data, Research Findings, or Improvement Results: Approximately 128 clients are actively enrolled in classes at any given time. DCF directed performance measures for completion and retention were met or surpassed in every enrollment period with the exception of the capture of Literary Completion Points, which are anticipated to increase due to the new ESOL Distance Learning program, expanding enrollment, and frequency of CASAS testing.

Contact Person: Doug Haskitt, Program Coordinator, Pinellas Refugee Education Program

Grant Proposal/Contract Developer(s): Department of Children and Families, State of Florida

NO COST TO DISTRICT OPERATING FUNDS

Target Schools: PREP / pTEC in St. Petersburg and Clearwater

Budget

Personnel (Salaries & Fringe)	\$661,220.00
• Proposal Specialist (1 existing)	
• Clerks (3.5 existing)	
• ESOL Instructors (4 part time existing)	
• Nursing Instructors (1 part time existing)	
Materials & Supplies	\$ 39,932.00
Travel & Registrations	\$ 6,000.00
Purchased Services	\$ 259,940.00
• Student support (training costs, support services, assessment, transportation assistance)	
Indirect Costs (Federal Funds Only)	\$ 40,908.00
TOTAL	\$ 1,008,000.00

SUPERINTENDENT TO SIGN 2 COPIES AS MARKED

BOARD CHAIRMAN TO SIGN 2 COPIES AS MARKED